

## **Nomination Procedures**

### **Honor Selection Process**

Nominations for the award will be accepted from all levels of the organization and will be reviewed by a panel comprised of the BLM Senior Engineer, the chair of the Engineering Advisory Team, the EAT Field Committee Advisor, and a Deputy State Director responsible for engineering. The panel's recommendations will provide the basis of the selection of each honoree by the Assistant Director, Minerals, Realty and Resource Protection. Candidates for Facilities Engineer of the Year must be either a BLM facilities related engineer, architect, or facilities manager engineer. Candidates for Facilities Engineering Technician must be a BLM facilities related engineering technician.

The BLM Facilities Engineer of the Year and the Facilities Engineering Technician of the Year will be evaluated by the panel of judges using the following criteria:

#### **A passion for professional achievement in Facility Engineering:**

Engineering Achievements (Career)	20 points
Education	10 points
Professional or Technical Society Activities	10 points

#### **Excellence in carrying out the job:**

Engineering Achievements (last 18 months)	20 points
Awards or Honors	10 points
Continuing Education	5 points

#### **Willingness to share knowledge to make others better professionals:**

Evidence of demonstrated commitment to professional mentoring/assistance	15 points
Evidence of demonstrated commitment to Civic and/or Humanitarian Activities	10 points
Total	<hr/> 100 points

The judges will first select 3-5 finalists for each honor. The Gary Bauer Award winners, the BLM Facilities Engineer of the Year and the Facilities Engineering Technician of the Year will be selected from the two groups of five nominees.

**NOMINATION FORMAT**  
**The Gary Bauer Memorial BLM Facility Engineer of the Year Award**  
**“Ya never want to mistake activity for achievement.”**

**Name of the Nominee** \_\_\_\_\_

**Title & Series of the Nominee** \_\_\_\_\_

**Office Location** \_\_\_\_\_

**Supervisor’s Name** \_\_\_\_\_

**Name and Title of the Nominator** \_\_\_\_\_

Date: \_\_\_\_\_

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**Nomination Supported by** (State Director, peers, line managers, federal employees outside the agency, members of the public):

**Name and Title** \_\_\_\_\_  
Date: \_\_\_\_\_

**Name and Title** \_\_\_\_\_  
Date: \_\_\_\_\_

Each nomination must be supported by two or more superiors or peers of the nominee.

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**Justification/Nomination Narrative**

Describe how the nominee has demonstrated the attributes that Gary Bauer exemplified throughout his professional career.

**1. A passion for professional achievement in Facility Engineering**

Please specifically address: the nominee’s career engineering achievements, nominee’s education, and evidence of the nominee’s professional/technical society activities.

**2. Excellence in carrying out the job.**

Please specifically address: the nominee’s engineering achievements of the last 18 months, the nominee’s recent facilities engineering related awards or honors, and the nominee’s continuing engineering/technical education.

**3. Willingness to share knowledge to make others better professionals.**

Please specifically address: evidence of the nominee’s commitment to professional mentoring/assistance, and evidence of the nominee’s civic and humanitarian activities.